

Ottawa, Illinois
August 7, 2018

Regular meeting of the Council of the City of Ottawa, Illinois.

Present: Daniel F. Aussem, Thomas G. Ganiere, James J. Less and
Robert M. Eschbach
Absent: Wayne A. Eichelkraut Jr.

Commissioner Aussem presented minutes of previous meetings.

Moved by Commissioner Aussem that the minutes of a regular meeting of the Council of the City of Ottawa, Illinois, held on Tuesday, July 17, 2018, and the minutes of a special meeting held on Thursday, July 19, 2018, both be approved as recorded in the permanent files of the City Clerk.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

A public hearing was held on 4 annexation agreements. Three of the proposed annexed parcels are located on Route 71 and the other one is located at 26 Oaklane Drive. With no one publicly commenting, the Mayor declared the public hearing closed at 7:06 p.m.

Commissioner Aussem presented Biweekly Salary Payroll.

Moved by Commissioner Aussem that the Biweekly Salary Payroll of July 27, 2018, in the amount of \$442,983.76, be approved and warrants issued.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Lloyd Chapman addressed the Council regarding the installation of the Phase 2 playground equipment in Lincoln Douglas Park. He understood that the equipment is in storage and reminded everyone that 13% of the children in our community are handicapped. He would like to see this phase completed this construction season. Commissioner Less offered to talk with Mr. Chapman after the meeting.

Commissioner Aussem presented Monthly Expense Report.

Moved by Commissioner Aussem that the Monthly Expense Report of August 7, 2018, showing expenses in the amount of \$1,829,669.50, be approved and warrants issued.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Aussem presented Resolution.

Moved by Commissioner Aussem that a Resolution authorizing the execution of employment agreements for appointed city officials in Lori Flanagan, Donald Kiesig, and Gary Hoffman as part time NCAT bus drivers, which has been on file for public inspection since July 17, 2018, be adopted.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Aussem presented Resolution.

Moved by Commissioner Aussem that a Resolution authorizing the execution of a commercial real estate sales contract for property located at 1784 Chessie Lane, which has been on file for public inspection since July 17, 2018, be adopted.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Aussem presented Resolution.

Moved by Commissioner Aussem that a Resolution authorizing the execution of a utility easement agreement between the City of Ottawa and Stephen and Judy Strong, which has been on file for public inspection since July 17, 2018, be adopted.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Aussem presented Resolution.

Moved by Commissioner Aussem that a Resolution authorizing the execution of an engineering services proposal between the City of Ottawa and Vegrzyn Sarver & Associates Inc., regarding downtown sewer televising, be received and placed on file for public inspection.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Ganiere presented Report of Police Chief.

Moved by Commissioner Ganiere that the Report of Police Chief, Brent A. Roalson, for the month of July 2018, be received and placed on file.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Ganiere presented Report of Fire Chief.

Moved by Commissioner Ganiere that the Report of Fire Chief, Andy Borkowski, for the month of July 2018, be received and placed on file.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Less awarded Bid.

Moved by Commissioner Less that the Bid received from Advanced Asphalt Company in the amount of \$447,561.50, for the DCEO Tornado Grant Resurfacing Project, be accepted and paid for 100% by grant proceeds.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Less presented Invoice.

Moved by Commissioner Less that the Invoice received from Renwick & Associates Inc. for the DCEO Tornado Grant Resurfacing Project in the amount of \$24,338.00, be received and paid for from the Grant proceeds.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Less presented motion.

Moved by Commissioner Less that this Council support the filing of the OSLAD Grant application regarding the Dayton Bluffs Preserve.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Less presented Resolution.

Moved by Commissioner Less that a Resolution authorizing the execution of an agreement between the City of Ottawa and Upland Design, for the OSLAD Grant for Dayton Bluffs Preserve, be received and placed on file for public inspection.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Registrar.

Moved by Mayor Eschbach that the Report of Registrar, Shelly L. Munks, for the month of July 2018, be received and placed on file.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Parking Administration.

Moved by Mayor Eschbach that the Report of the Parking Administration Department showing fines collected of \$1,690.00, for the month of July 2018, be received and placed on file.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Building Official.

Moved by Mayor Eschbach that the Report of Building Official, Michael J. Sutfin, for the month of July 2018, be received and placed on file.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Sidewalk Program.

Moved by Mayor Eschbach that the Report of the Sidewalk program showing 1 participant in the amount of \$1,200.00 for the month of July 2018, be approved and paid for from the General Corporate Fund.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of 4 annexation agreements between the City of Ottawa and various property owners, which has been on file for public inspection since July 17, 2018, be adopted.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution approving and authorizing the execution of an employment agreement for an appointed city official in Timothy Geiger as Deputy Fire Chief, which has been on file for public inspection since July 17, 2018, be adopted.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution approving and authorizing the execution of employment agreements for appointed city officials in Ed Thorsen as part time Building Inspector and Donald Ganiere as part time Electrical Inspector, be received and placed on file for public inspection.

Second by Aussem.

Ayes: Aussem, Less, and Mayor Eschbach.

Nays: None. Ganiere abstained. Motion carried.

Mayor Eschbach presented Ordinances.

Moved by Mayor Eschbach that Ordinances annexing 28 certain territories to the City of Ottawa, LaSalle County, Illinois, located in Field's Hill Subdivision, be passed and approved.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinances.

Moved by Mayor Eschbach that Ordinances annexing certain territories known as 24 & 26 Oaklane Drive to the City of Ottawa, LaSalle County, Illinois, be passed and approved.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance annexing certain territory to the City of Ottawa, LaSalle County, Illinois, owned by Stephen and Judy Strong and Ottawa Plant Food Inc., be passed and approved.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance annexing certain territory to the City of Ottawa, LaSalle County, Illinois, owned by the Creedon Family Trust #1, be passed and approved.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance annexing certain territory to the City of Ottawa, LaSalle County, Illinois, owned by PM Investments LLC, be passed and approved.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance approving and authorizing the execution of a tax increment financing district redevelopment agreement between the City of Ottawa and COMJ Enterprises LLC, for property located at 620 Court Street, be received and placed on file for public inspection.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance granting variances from the City of Ottawa's Storm Water Management Ordinance to the Ottawa Dental Laboratory LLC, for property located at 1615 Whitmore Avenue, be passed and approved.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Request.

Moved by Mayor Eschbach that the Request for a variance from Terrence and Roxann Jones for property located at 513 Cornell Street, be received and referred to the Zoning Board of Appeals for review and recommendation.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Plan Commission.

Moved by Mayor Eschbach that the Report of the Plan Commission meeting held on Monday, July 23, 2018, considering the revised Preliminary Plat for Pembroke Subdivision and the Final Plat for Phase 3, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Plan Commission and the Preliminary and Final Plats be approved and the follow up Ordinance be passed and approved.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Request.

Moved by Mayor Eschbach that the Request for a conditional use permit for a planned unit development with Preliminary and Final Plat approval for RP Lumber, be received and referred to the Plan Commission for review and recommendation.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Request.

Moved by Mayor Eschbach that the City Clerk be authorized to advertise for Bids for the I & M Canal project components of concrete, storm sewer, water supply/well, and liner.

Bids will be received until Thursday, August 30, 2018, at 10:00 a.m., 10:10 a.m., 10:20 a.m., and 10:30 a.m. respectively.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

A bid opening was held next for property located at 534 Second Avenue. Bids were read aloud by the City Clerk and were as follows; Gabrielle Dulabhan in the amount of \$2,400.00, David Scott in the amount of \$2,000.00, Zachary Michaels in the amount of \$1,000.00, Paul Zenke in the amount of \$8,750.00, and William Rogers in the amount of \$15.00. Mayor Eschbach referred all bids to the upstairs staff for review and recommendation.

Mayor Eschbach presented motion to recess.

Moved by Mayor Eschbach that this Council recess into Closed Session to discuss a matter of collective bargaining in a Step III Fire Grievance.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried. Council recessed at 7:25 p.m.

Mayor Eschbach presented motion to reconvene.

Moved by Mayor Eschbach that this Council reconvene from Closed Session.

Second by Aussem.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Step III Fire Grievance.

Moved by Mayor Eschbach that the Step III Fire Grievance be denied and Corporation Counsel be directed to create a written response.

Second by Ganiere.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented motion to adjourn.

Moved by Mayor Eschbach that this regular meeting be adjourned.

Second by Less.

Ayes: Aussem, Ganiere, Less, and Mayor Eschbach.

Nays: None. Motion carried. Council adjourned at 8:00 p.m.

Respectfully submitted,

Shelly L. Munks City Clerk